



Community Cost-Share Program PROGRESS REPORT

Instructions:

Provide a summary of the accomplishments with respect to objectives, degree of completion based on the Project application, and any problems encountered. Progress Reports must be submitted within 30 days of written request from the Watershed Team Leader and as an attachment to all Reimbursement Requests. Progress Reports submitted with the Reimbursement Request reflect the accomplishments between Reimbursement Requests.

Project Information

Member Community: _____

Project Title: _____

Is the project complete? _____ If yes, is this the final reimbursement request? _____

Add additional page(s) to respond to the following questions:

- 1) Summarize progress and/or accomplishments during this reporting period as related to your project implementation schedule. (500 word maximum)
- 2) Difficulties and delays encountered during this reporting period. (500 word maximum)
- 3) Describe progress towards Project tasks. (500 word maximum)

Authorized Signature

I certify that the information in this Progress Report is accurate and reflects current status of the Project. Furthermore, I affirm that the information contained herein is, to the best of my knowledge and belief, accurate and complete.

Name (print or type): _____

Title: _____

Telephone Number: _____

Email Address: _____

Signature: _____

Date: _____