

### Appendix A: General Application

1. Applicant Name:
2. Contact Name (if different than applicant):
3. Pemanent Parcel Number:
4. NEORSD Account Number:
5. Property Address: Street number:  City: Zip Code:
6. Mailing Address (if different): Street number:  City: Zip Code:
7. Phone Number:
8. Email Address:
9. Credits Applying For: <input type="checkbox"/> Individual Residential Property Credit (25% Flat Rate) <input type="checkbox"/> Quality Credit (25% Max.) <input type="checkbox"/> Quantity Credit (75% Max.) <input type="checkbox"/> Education Credit (25% Flat Rate - Schools Only)
10. Impervious Surface Reduction Applying For: <input type="checkbox"/> Pervious pavement <input type="checkbox"/> Green Roof
11. Applicant/Contact Signature:
12. Date:

Mail to: NEORSD, Watershed Programs Department, 3900 Euclid Ave., Cleveland OH 44115

**Instructions for Completing the General Application:**

1. Applicant Name - Name of individual property owner, business or other incorporated entity, or school or school district.
2. Contact Name - particularly in the case of a non-residential or group application, the name of the contact who is submitting the application.
3. Permanent Parcel Number - Each piece of land that is sold has its own Permanent Parcel Number. This information can be found through the County Auditor's office or website, or from a source such as your local library. If there are multiple permanent parcel numbers, attach a separate and complete list to the application, and note in box 3, "See attached list".
4. NEORS D Account Number - The account number can be found on the statement.
5. Property Address - If there are multiple property addresses, attach a separate and complete list to the application, and note in box 5, "See attached list".
6. Mailing Address – Include if different from box 5.
7. Phone Number – Of primary contact for the application.
8. Email Address – Of primary contact for the application.
9. Credits Applying For - Select the credits for which the applicant is applying. Multiple boxes may be selected.
10. Impervious Surface Reduction Applying For - Select appropriate practice, if applicable. Both may be selected.
11. Applicant/contact signature
12. Date

### Appendix C1: Stormwater Quantity and Quality Credit Application

**NOTE - Customers must also fill out Appendix A: General Application. If multiple SCMs are present submit this form for each control measure**

1. Applicant Name:	
2. SCM description:	
3. Credit Applying For:	% Credit
Quantity - Peak Flow SCM Credit (CHECK ONLY ONE)	
<input type="checkbox"/> Critical Storm Method	25%
<input type="checkbox"/> Community Detention Standard	15%
<input type="checkbox"/> Existing On-Site Detention	10%
Impervious Surface Drainage area to SCM (does not apply to multiple account holders)	sq. ft.
Quantity - Site Runoff Volume Reduction Credit (CHECK ONLY ONE)	
<input type="checkbox"/> Runoff Volume Reduction - Existing Impervious > 50%	25%
<input type="checkbox"/> Runoff Volume Reduction - Existing Impervious < 50%	25%
<input type="checkbox"/> Exceptional Runoff Volume	50%
Impervious Surface Drainage area to SCM (does not apply to multiple account holders)	sq. ft.
Quality Credit	
<input type="checkbox"/> Stormwater Quality SCM (from Table 4, Section IV) _____	up to 25%
Impervious Surface Drainage area to SCM (does not apply to multiple account holders)	sq. ft.
<input type="checkbox"/> Industrial / Marina / No Exposure NPDES Permit	25%
<input type="checkbox"/> Conservation Planning (conservation plan or forestry management plan)	15%
<input type="checkbox"/> Conservation Planning (CNMP or prescribed grazing plan)	25%
4. Required Documents Attached (check all that apply)	
<input type="checkbox"/> Site Stormwater Utility Plan / Drainage area maps	
<input type="checkbox"/> Inspection and Maintenance Plan or Agreement for each SCM	
<input type="checkbox"/> Legal Agreement for Operation and Maintenance	
<input type="checkbox"/> Stormwater Management Plan, including design calculations	
<input type="checkbox"/> Documentation from member community (may include Member Community Review Form - Appendix D)	
<input type="checkbox"/> Copy of Industrial Stormwater NPDES Notice of Intent Approval Letter	
<input type="checkbox"/> Ohio EPA Approved Stormwater Pollution Prevention Plan	
<input type="checkbox"/> Conservation Plan / Forestry Management Plan / Comprehensive Nutrient Management Plan	

## Instructions for Completing the Stormwater Quantity and Quality

1. Applicant Name
2. SCM description - a brief description to identify the specific unit (i.e., "Dry detention basin on north side of building").
3. Credit Applying For - Select all applicable stormwater credits for one SCM. If SCM qualifies for a Stormwater Quality Credit, select the type of SCM from Table 4, Section IV of the Stormwater Fee Credit Policy Manual. If more than one SCM will be covered by this application, include information for additional SCMs on the "Additional Stormwater Control Measures" pages. Use as many sheets as necessary. For the Quantity Credit and the Quality Credit please indicated the drainage area to each SCM.
4. Required Documents Attached - check all documents that apply. If applying for Peak Flow Credit, Volume Reduction Credit, or a SCM based Quality Credit you must supply a site plan that identifies the drainage area to the SCM, an inspection and maintenance plan, evidence of a legal agreement for the maintenance of the SCM (multiple account holders), and a Stormwater Management Plan showing design calculations, OR evidence that the plans met community standards at the time of construction, which may include Appendix D. For Quality Credit applications related to a Industrial NPDES Permit you must supply a copy of the Ohio EPA Approval letter showing the facility permit number AND a copy of the facility Stormwater Pollution Prevention Plan. For Quality Credits related to Agricultural Planning provide a copy of the Conservation Plan / Forestry Mangement Plan, Comprehensive Nutrient Magagement Plan, or Prescribed Grazing Plan.

<p><b>Appendix C2: Impervious Surface Reduction Application</b></p> <p><b>NOTE - Customers must also fill out Appendix A: General Application</b></p>
<p>1. Applicant Name:</p>
<p>2. Impervious Surface Reduction Applying For:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Pervious pavement</li> <li><input type="checkbox"/> Green Roof</li> </ul>
<p>3. Total Area of Pervious Surface _____ square feet</p>
<p>4. Required Documents Attached</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Site Map and Plan with property boundaries, and location and size for each pervious surface area.</li> <li><input type="checkbox"/> Stormwater Management Plan</li> <li><input type="checkbox"/> Inspection and Maintenance Plan or Agreement for each SCM</li> </ul>

**Instructions for Completing the Impervious Surface Reduction Application:**

1. Applicant Name
2. Impervious Surface Reduction Applying For - select type of pervious surface. Select both if applicable.
3. Total Area of pervious surface - total area of permeable pavement and/or green roof(s). If other impervious areas drain to permeable pavement, credits must be applied for separately, using form C1, and D if applicable.
4. Required Documents Attached - all documents must be provided.

## Appendix D: Member Community Review Form

As part of the credit application for the Stormwater Quantity Credit (Peak Flow Credit only), applicants may submit this verification form, filled out and signed by the member community engineer. This form may be submitted in lieu of a stormwater management plan with calculations for stormwater runoff flows into and through all SCMs.

1. Member Community:	2. Engineer Name (printed):
3. Title:	4. Department:
5. Phone Number:	6. Email Address:
<p>I hereby certify that the Stormwater Control Measure(s) covered in this application meet the requirements for control of stormwater peak flow rate as defined by the:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Ohio Critical Storm Method</li> <li><input type="checkbox"/> Member Community Detention Standards as required by Community Stormwater Management Code in place at the time of construction</li> </ul>	
7. Signature:	8. Date:

## Appendix F: Riparian and Wetland Setback Requirements

Applicants for the Runoff Volume Credit must decrease the rate and quantity of stormwater runoff. If a wetland or watercourse is on the applicant's property, the applicant must incorporate riparian and wetland setbacks from all watercourses and Ohio EPA Category 2 and 3 wetlands. These setback requirements for receiving a credit pertain to all soil-disturbing activities, including the location of the stormwater control measures for which the applicant is seeking the Runoff Volume Credit.

The riparian and wetland setback delineation must follow the more stringent of either the member community regulations or the following requirements:

- For sites with greater than 50% impervious surface (as defined in Section 3.B): 25 foot setback for all watercourses and category 2 and 3 wetlands.
- For sites with 50% or less impervious surface (as defined in Section 3.B): the following setback widths are required.
  - A. Riparian setbacks are measured in a horizontal distance from the ordinary high water mark of a watercourse at the following widths:
    1. A minimum of 300 feet on either side of all watercourses draining an area greater than 300 square miles.
    2. A minimum of 120 feet on either side of all watercourses draining an area greater than 20 square miles and up to 300 square miles.
    3. A minimum of 75 feet on either side of all watercourses draining an area greater than ½ square mile and up to 20 square miles.
    4. A minimum of 25 feet on either side of all watercourses draining an area less than ½ square mile and having a defined bed and bank.
  - B. Wetland setbacks are measured in a perpendicular direction from the defined wetland boundary. Wetland setbacks widths are as follows:
    1. A minimum of 120 feet surrounding all Ohio EPA Category 3 wetlands.
    2. A minimum of 75 feet surrounding all Ohio EPA Category 2 wetlands.
  - C. The following conditions also apply to riparian and wetland setbacks:
    1. Riparian and wetland setbacks shall be preserved in their natural state.
    2. Where the 100-year floodplain is wider than a minimum riparian setback the minimum riparian setback shall be extended to the outer edge of the 100-year floodplain. The 100-year floodplain is defined by FEMA.
    3. Where a wetland is identified within a minimum riparian setback, the minimum riparian setback width shall be extended to the outermost boundary of the wetland, regardless of wetland category.

### Relevant Definitions:

- Watercourse - Means any brook, channel, creek, river, or stream, either continuous or intermittent, having an established, and defined bed and bank, as determined by the ordinary high water mark, and definite direction of flow.
- Wetland - means those areas that are inundated or saturated by surface or ground water at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation typically adapted for life in saturated soil conditions, including swamps, marshes, bogs, and similar areas. (40 C.F.R. 232, as amended).